

Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

The date of publication of this notice is Friday, 24 January 2025. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 25 February 2025 is 5pm Friday, 14 February 2025.**

Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

| | | |
|-------------------------|---|--|
| Councillor R Blunt | - | Leader |
| Councillor M Wyatt | - | Deputy Leader and Communities & Climate Change |
| Councillor T Gillard | - | Business and Regeneration |
| Councillor K Merrie MBE | - | Infrastructure |
| Councillor N J Rushton | - | Corporate |
| Councillor A Saffell | - | Planning |
| Councillor A Woodman | - | Housing, Property & Customer Services |

Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic Services on telephone number 01530 454512 or by emailing memberservices@nwleicestershire.gov.uk

Executive Decisions

| Decision | Decision Maker | Status of Decision | Public or Private (and reason – where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Considered by Scrutiny or other Committee |
|--------------------------------------|----------------|--------------------|---|------------------|---|---|---|
| February 2025 | | | | | | | |
| Empty Property - Compulsory Purchase | Cabinet | Key | Public | 25 February 2025 | <p>Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicester.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk</p> | Empty Property - Compulsory Purchase | Delegated Cabinet function |
| Acquisitions and Disposals | Cabinet | Key | Private | 25 February 2025 | <p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Head of Housing, Head of Property and Regeneration Tel: 01530 454502, Tel: 01530 454 354 jane.rochelle@nwleicester.gov.uk, paul.wheatley@nwleicester.gov.uk</p> | Acquisitions | Delegated Cabinet function |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason – where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Considered by Scrutiny or other Committee |
|--|----------------|--------------------|---|------------------|---|--|---|
| Supplementary Estimates, Virements and Capital Approvals | Cabinet | Key | Public | 25 February 2025 | <p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester.gov.uk</p> | Supplementary Estimates, Virements and Capital Approvals | Delegated Cabinet function |
| Award of Contracts | Cabinet | Key | Private | 25 February 2025 | <p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Communities Tel: 01530 454819 andy.barton@nwleicester.gov.uk</p> | Award of Contracts | Delegated Cabinet function |
| Performance Monitoring Report | Cabinet | Non-Key | Public | 25 February 2025 | <p>Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester.gov.uk</p> <p>Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicester.gov.uk</p> | Performance Monitoring Report | Corporate Scrutiny Committee, 13 March 2025 |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason – where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Considered by Scrutiny or other Committee |
|---|----------------|--------------------|---|------------------|---|---|---|
| UK Shared Prosperity Fund 2025/26 award | Cabinet | Key | Public | 25 February 2025 | Councillor Tony Gillard Tel: 01530 452930 tony.gillard@nwleicestershire.gov.uk Economic Regeneration Team Manager Tel: 01530 454822 Barrie.Walford@nwleicestershire.gov.uk | UK Shared Prosperity Fund 2025/26 award | Community Scrutiny Committee 6 February 2025 |
| Devolution White Paper Update | Cabinet | Non-Key | Public | 25 February 2025 | Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk Chief Executive Tel: 01530 454500 allison.thomas@nwleicestershire.gov.uk | Devolution White Paper Update | Reports will be presented to the Corporate Scrutiny Committee as appropriate during this process. |
| March 2025 | | | | | | | |
| Tree Management Strategy | Cabinet | Key | Public | 25 March 2025 | Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicestershire.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk | Tree Management Strategy | Community Scrutiny Committee, 6 February 2024 |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason – where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Considered by Scrutiny or other Committee |
|--|----------------|--------------------|---|------------------|---|--|---|
| Moneyhill Solar EV Charging Hub | Cabinet | Key | Public | 25 March 2025 | <p>Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicester.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk</p> | Moneyhill Solar EV Charging Hub | Delegated Cabinet Function |
| Housing Policies | Cabinet | Key | Public | 25 March 2025 | <p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Housing Strategy and Systems Team Manager david.scruton@nwleicester.gov.uk</p> | Housing Policies | Community Scrutiny, 6 February 2024. |
| 2024/25 Quarter 3 Housing Revenue Account (HRA) Finance Update | Cabinet | Non-Key | Public | 25 March 2025 | <p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Finance Team Manager Tel: 01530 454684 sarah.magill@nwleicester.gov.uk</p> | 2024/25 Quarter 3 Housing Revenue Account (HRA) Finance Update | Corporate Scrutiny Committee, 8 May 2025 |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason – where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Considered by Scrutiny or other Committee |
|---|----------------|--------------------|---|------------------|--|---|--|
| 2023/24 Provisional Financial Outturn - General Fund | Cabinet | Key | Public | 25 March 2025 | <p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Finance Team Manager Tel: 01530 454684 sarah.magill@nwleicester.gov.uk</p> | 2023/24 Provisional Financial Outturn - General Fund | N/A |
| 2023/24 Provisional Financial Outturn - Housing Revenue Account (HRA) | Cabinet | Key | Public | 25 March 2025 | <p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Finance Team Manager Tel: 01530 454684 sarah.magill@nwleicester.gov.uk</p> | 2023/24 Provisional Financial Outturn - Housing Revenue Account (HRA) | N/A |
| 2024/25 Quarter 3 General Fund Finance Update | Cabinet | Non-Key | Public | 25 March 2025 | <p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Finance Team Manager Tel: 01530 454684 sarah.magill@nwleicester.gov.uk</p> | 2024/25 Quarter 3 General Fund Finance Update | Will be considered by the Corporate Scrutiny Committee on 8 May 2025 |

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|--|----------------|--------------------|---|------------------|---|--|---|
| Acquisitions and Disposals | Cabinet | Key | Private | 25 March 2025 | <p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Head of Housing, Head of Property and Regeneration Tel: 01530 454502, Tel: 01530 454 354 jane.rochelle@nwleicester.gov.uk, paul.wheatley@nwleicester.gov.uk</p> | Acquisitions | Delegated Cabinet function |
| Supplementary Estimates, Virements and Capital Approvals | Cabinet | Key | Public | 25 March 2025 | <p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester.gov.uk</p> | Supplementary Estimates, Virements and Capital Approvals | Delegated Cabinet function |
| Award of Contracts | Cabinet | Key | Private | 25 March 2025 | <p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Communities Tel: 01530 454819 andy.barton@nwleicester.gov.uk</p> | Award of Contracts | Delegated Cabinet function |

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|--|----------------|--------------------|---|------------------|---|--|---|
| Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts Write Offs | Cabinet | Key | Public | 25 March 2025 | Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk Head of Finance Tel: 01530 454492 anna.crouch@nwleicester.gov.uk | Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts Write Offs | Delegated Cabinet function |
| Devolution White Paper Update | Cabinet | Non-Key | Public | 25 March 2025 | Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester.gov.uk Chief Executive Tel: 01530 454500 allison.thomas@nwleicester.gov.uk | | Reports will be presented to the Corporate Scrutiny Committee as appropriate during this process. |
| April 2025 | | | | | | | |
| Disabled Facilities Grants Review | Cabinet | Non-Key | Public | 22 April 2025 | Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicester.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk | Disabled Facilities Grants Review | Community Scrutiny Committee, 10 April 2025 |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason – where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Considered by Scrutiny or other Committee |
|--|----------------|--------------------|---|------------------|---|--|---|
| Acquisitions and Disposals | Cabinet | Key | Private | 22 April 2025 | <p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Head of Housing, Head of Property and Regeneration Tel: 01530 454502, Tel: 01530 454 354 jane.rochelle@nwleicester.gov.uk, paul.wheatley@nwleicester.gov.uk</p> | Acquisitions | Delegated Cabinet function |
| Supplementary Estimates, Virements and Capital Approvals | Cabinet | Key | Public | 22 April 2025 | <p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester.gov.uk</p> | Supplementary Estimates, Virements and Capital Approvals | Delegated Cabinet function |
| Award of Contracts | Cabinet | Key | Private | 22 April 2025 | <p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Communities Tel: 01530 454819 andy.barton@nwleicester.gov.uk</p> | Award of Contracts | N/A delegated Cabinet function |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason – where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Considered by Scrutiny or other Committee |
|--|----------------|--------------------|---|------------------|---|--|---|
| Devolution White Paper Update | Cabinet | Non-Key | Public | 22 April 2025 | Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester shire.gov.uk Chief Executive Tel: 01530 454500 allison.thomas@nwleicest ershire.gov.uk | Devolution White Paper Update | Reports will be presented to the Corporate Scrutiny Committee as appropriate during this process. |
| May 2025 | | | | | | | |
| Performance Monitoring Report | Cabinet | Non-Key | Public | 20 May 2025 | Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester shire.gov.uk Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleiceste rshire.gov.uk | Performance Monitoring Report | Corporate Scrutiny Committee, 19 June 2025. |
| Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts Write Offs | Cabinet | Key | Public | 20 May 2025 | Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleic estershire.gov.uk Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk | Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non-Domestic Rates and Sundry Debts Write Offs | Delegated Cabinet function |

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|---|----------------|--------------------|---|------------------|--|---|---|
| Good Design Guide for North West Leicestershire | Cabinet | Key | Public | 20 May 2025 | Councillor Tony Saffell Tel: 01332 810706 tonyc.saffell@nwleicester-shire.gov.uk Head of Planning and Infrastructure Tel: 01530 454668 chris.elston@nwleicestershire.gov.uk | Good Design Guide for North West Leicestershire | Community Scrutiny Committee, 10 April 2025 |
| Devolution White Paper Update | Cabinet | Non-Key | Public | 20 May 2025 | Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester-shire.gov.uk Chief Executive Tel: 01530 454500 allison.thomas@nwleicestershire.gov.uk | Devolution White Paper Update | Reports will be presented to the Corporate Scrutiny Committee as appropriate during this process. |
| June 2025 | | | | | | | |
| 2024/25 Provisional Financial Outturn - Housing Revenue Account (HRA) | Cabinet | Non-Key | Public | 24 June 2025 | Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Finance Team Manager Tel: 01530 454684 sarah.magill@nwleicester-shire.gov.uk | 2024/25 Provisional Financial Outturn - Housing Revenue Account (HRA) | To be confirmed when the schedule for the civic year 2025/26 has been agreed. |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason – where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Considered by Scrutiny or other Committee |
|--|----------------|--------------------|---|------------------|--|--|---|
| 2024/25 Provisional Financial Outturn - General Fund | Cabinet | Non-Key | Public | 24 June 2025 | <p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Finance Team Manager Tel: 01530 454684 sarah.magill@nwleicester.gov.uk</p> | 2024/25 Provisional Financial Outturn - General Fund | To be confirmed when the schedule for the civic year 2025/26 has been agreed. |
| Treasury Management Stewardship Report 2024/25 | Cabinet | Non-Key | Public | 24 June 2025 | <p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester.gov.uk</p> | Treasury Management Stewardship Report 2024/25 | Audit & Governance Committee, 4 June 2025 |
| Devolution White Paper Update | Cabinet | Non-Key | Public | 24 June 2025 | <p>Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester.gov.uk</p> <p>Chief Executive Tel: 01530 454500 allison.thomas@nwleicester.gov.uk</p> | Devolution White Paper Update | Reports will be presented to the Corporate Scrutiny Committee as appropriate during this process. |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason – where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Considered by Scrutiny or other Committee |
|-----------------------------|----------------|--------------------|---|------------------|--|---|---|
| Annual Corporate Complaints | Cabinet | Key | Public | 24 June 2025 | Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk Customer Services Team Manager nichola.oliver@nwleicester.gov.uk | Annual Corporate Complaints | Corporate Scrutiny Committee, 19 June 2025. |